



Wyre Borough Council
Date of Publication: 5 May 2021
Please ask for : Peter Foulsham
Democratic Services and Scrutiny
Manager
Tel: 01253 887606

Dear Councillor,

You are hereby summoned to attend a meeting of Wyre Borough Council to be held at the Civic Centre, Breck Road, Poulton-le-Fylde on **Thursday, 13 May 2021** commencing at 7pm.

Yours sincerely,

A handwritten signature in black ink that reads "Garry Payne".

Garry Payne
Chief Executive

COUNCIL AGENDA

1. Apologies for absence

2. Declarations of Interest

To receive any declarations of interest from any Member on any item on this agenda.

3. Announcements

To receive any announcements from the Mayor, Leader of the Council, Deputy Leader of the Council, Members of the Cabinet, a Chairman of a Committee or the Chief Executive.

4. Mental Health Champion

(Pages 3 - 6)

Report of Councillor David Henderson, Leader of the Council.

**5. Appointments to Committees, Panels and Groups
2021/22**

(Pages 7 - 14)

Report of Councillor David Henderson, Leader of the Council
and Garry Payne, Chief Executive.

If you have any enquiries on this agenda, please contact Peter Foulsham, tel: 01253 887606,
email: peter.foulsham@wyre.gov.uk,



Report of:	Meeting	Date
Councillor David Henderson, Leader of the Council	Annual Council	13 May 2021

Mental Health Champion

1. Purpose of report

1.1 To establish the role of Mental Health Champion.

2. Outcomes

2.1 Effective arrangements to ensure that awareness and knowledge of mental health issues is promoted across the borough.

3. Recommendation

3.1 That Councillor Julie Robinson be appointed to the role of Mental Health Champion until the elections in May 2023.

4. Background

4.1 The Government has highlighted evidence and raised concerns about people's mental health in recent years, increasing public awareness of its potentially negative effects. The situation has been exacerbated by the COVID-19 pandemic which has resulted in a prolonged period of relative social isolation for many people, a key factor affecting mental health. It is likely that the pandemic will continue to have a negative impact on mental health for a significant period in the future.

4.2 More than one hundred other local authorities have already appointed Mental Health Champions. Following a discussion at the Councillor Development Group meeting on 14 December 2020 it was decided that a Mental Health Champion should be introduced at Wyre, for the benefit of the Council and the wider community.

5. Key issues and proposals

5.1 It is proposed that the Council appoints a Mental Health Champion to:

- (i) Support residents to access mental wellbeing benefits,
- (ii) To help remove the stigma of mental health,
- (iii) To promote discussion about mental health within the Council and in local communities,
- (iv) To play a part in helping to signpost people for professional support,
- (v) Promote activities that make a positive contribution to mental health,
- (vi) To be the council's advocate in mental health issues

5.2 The Mental Health Champion will report annually to Council.

Financial and legal implications	
Finance	There are no financial implications arising from this report.
Legal	There are no legal implications arising from this report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Peter Foulsham	01253 887606	peter.foulsham@wyre.gov.uk	29 April 2021

List of background papers:		
name of document	date	where available for inspection
none		

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Report of:	Meeting	Date
Councillor David Henderson, Leader of the Council and Garry Payne, Chief Executive	Annual Council	13 May 2021

Appointments to Committees, Panels and Groups 2021/22
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1. Purpose of report

1.1 To enable Members to be appointed to the Council's Committees and other Panels and Groups for the 2021/22 Council Year.

2. Outcomes

2.1 Effective arrangements to carry out the Council's non-executive decision making and advisory functions.

3. Recommendations

3.1 That all the current Committees, Panels and Groups be reappointed for 2021/22, with the same number of places on each and with the same membership as in 2020/21 except:

- (a) That Councillor Cropper be appointed to the Licensing Committee in place of Councillor Sir Robert Atkins;
- (b) That Councillors Sir Robert Atkins and le Marinel be appointed to the Overview and Scrutiny Committee in place of Councillors Cropper and C Birch respectively;
- (c) That Councillors A Turner and Webster be appointed to the Employment and Appeals Committee in place of Councillors R Amos and Le Marinel respectively;
- (d) That Councillor A Turner be appointed to the Audit Committee in place of Councillor Holden;
- (e) That Councillor Orme be appointed to the Councillor Development Group in place of Councillor Collinson.

- 3.2** That Councillor Berry and Councillor le Marinel be re-appointed as the Wyre Council representatives on the Police and Crime Panel for Lancashire for 2021/22.

4. Background

- 4.1** Appointments to committees are made within the context of the Council Procedure Rules in Part 4 of the Constitution, which require that: *“At the Annual Meeting, the Council will appoint at least one Overview and Scrutiny Committee, a Standards Committee and such other Committees as the Council considers appropriate to deal with matters, which are neither reserved to the Council, nor are Executive functions (as set out in Part 3 of the Constitution).”*
- 4.2** Section 15 of the Local Government and Housing Act requires that the allocation of places on non-executive Committees of the Council must be allocated on the following criteria:
- (a) that all seats on a body are not allocated to the same Political Group;
 - (b) that the majority of seats on a body are allocated to a particular Political Group, if the number of persons belonging to that Group is the majority of the Authority’s membership;
 - (c) subject to paragraphs (a) and (b) above, that the number of seats on the ordinary Committees of a relevant Authority which are allocated to each Political Group bears the same proportion to the total of all the seats on the ordinary Committees of that Authority;
 - (d) subject to paragraphs (a) - (c) above, that the number of seats on a body which are allocated to each Political Group bears the same proportion to the number of all seats on that body as is borne by the number of members of that Group in membership of the Authority.
- 4.3** Places on the committees, and also the panels and other groups currently established by the Council, as listed in Appendix 1, have been allocated on the basis of calculations made under the political balance rules set out above. No adjustments are required for 2021/22.
- 4.4** Each council in Lancashire appoints a representative to the Police and Crime Panel (PCP), which is established as a formal Joint Committee of the 15 local authorities for the Lancashire police force area. The terms of reference of the Panel are set out under Responsibilities for Joint Functions in Part 3.04 of the Council’s Constitution. In order to ensure that the required political balance on the Panel is achieved, Wyre was invited to make two nominations. It is proposed that the council’s nominations, Councillor Berry and Councillor le Marinel, will remain unchanged for 2021/22.

5. Key issues and proposals

- 5.1** A number of changes to committee membership are proposed for 2021/22, as detailed in paragraph 3.1 above. They all relate to the Conservative Group and are direct, like-for-like changes. No changes have been proposed by the Labour, Wyre Alliance or Wyre Residents Groups. A full list of the proposed membership of all Committees, Panels and Groups for 2021/22 is attached as Appendix 1.
- 5.2** As usual, the Chairmen and Vice Chairmen of each Committee, Panel and Group will be formally appointed at its respective first meeting in 2021/22.

Financial and legal implications	
Finance	There are no additional financial implications associated with this report.
Legal	The proposals in this report are in accordance with legal requirements, as referred to in section 4 of this report.

Other risks/implications: checklist

If there are significant implications arising from this report on any issues marked with a ✓ below, the report author will have consulted with the appropriate specialist officers on those implications and addressed them in the body of the report. There are no significant implications arising directly from this report, for those issues marked with a x.

risks/implications	✓ / x
community safety	x
equality and diversity	x
sustainability	x
health and safety	x

risks/implications	✓ / x
asset management	x
climate change	x
ICT	x
data protection	x

Processing Personal Data

In addition to considering data protection along with the other risks/ implications, the report author will need to decide if a 'privacy impact assessment (PIA)' is also required. If the decision(s) recommended in this report will result in the collection and processing of personal data for the first time (i.e. purchase of a new system, a new working arrangement with a third party) a PIA will need to have been completed and signed off by Data Protection Officer before the decision is taken in compliance with the Data Protection Act 2018.

report author	telephone no.	email	date
Peter Foulsham	01253 887606	peter.foulsham@wyre.gov.uk	20/04/2021

List of background papers:		
name of document	date	where available for inspection
None		

List of Appendices

Appendix 1 Nominations for membership of committees, panels and groups 2021/22

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NOMINATIONS FOR MEMBERSHIP OF COMMITTEES 2021/22

(Membership of these Committees has to be politically balanced in accordance with the requirements of Section 15 of the Local Government and Housing Act 1989).

OVERVIEW AND SCRUTINY COMMITTEE (14)

Conservative Councillors (11)	I Amos, R Amos, Sir R Atkins, Ballard, Collinson, E Ellison, Ibison, Le Marinel, Leech, Minto, Matthew Vincent
Labour Councillors (2)	Fail, Longton
Wyre Alliance Councillors (1)	O'Neill

AUDIT COMMITTEE (14)

Conservative Councillors (10)	R Amos, Cartridge, E Ellison, Ingham, McKay, Minto, Moon, A Turner, L Walmsley, Webster.
Labour Councillors (2)	Longton, Stirzaker
Wyre Alliance Councillors (1)	Fairbanks
Wyre Residents Councillors (1)	George

EMPLOYMENT AND APPEALS COMMITTEE (10)

Conservative Councillors (7)	Lady D Atkins, Baxter, Collinson, P Ellison, Holden, A Turner and Webster.
Labour Councillors (2)	Armstrong, Swales
Wyre Alliance Councillors (1)	Fairbanks

PLANNING COMMITTEE (14)

Conservative Councillors (11)	I Amos, R Amos, Lady D Atkins, Ballard, Catterall, Holden, Ingham, Le Marinel, Moon, Orme, D Walmsley
Labour Councillors (2)	Raynor, Stirzaker
Wyre Alliance Councillors (1)	O'Neill

LICENSING COMMITTEE (14)

Conservative Councillors (10)	Baxter, C Birch, Cartridge, Collinson, Cropper, Leech, Robinson, A Turner, S Turner, Matthew Vincent.
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Labour Councillors (2) Armstrong, Smith

Wyre Alliance Councillors (1) Williams

Wyre Residents Councillors (1) George

STANDARDS COMMITTEE (6)

Conservative Councillors (4) Sir R Atkins, B Birch, Catterall, Orme

Labour Councillors (1) Swales

Wyre Residents Councillors (1) Gerrard

SENIOR OFFICERS APPOINTMENTS COMMITTEE (4)

Conservative Councillors (3) Bowen, Henderson, A Vincent

Labour Councillors (1) Fail

SENIOR OFFICERS DISCIPLINARY COMMITTEE (4)

Conservative Councillors (3) Bowen, Henderson, A Vincent

Labour Councillor (1) Fail

Independent Persons: Barry Parsonage and Helen Kay

NOMINATIONS FOR MEMBERSHIP OF PANELS AND GROUPS NOT GOVERNED BY STATUTORY POLITICAL BALANCE RULES 2021/22

COUNCILLOR DEVELOPMENT GROUP (12) + 1 Cabinet Member

A Cabinet Member	Henderson
Conservative Councillors (9)	I Amos, C Birch, Catterall, Cropper, P Ellison, Holden, Orme, S Turner, L Walmsley
Labour Councillors (2)	Beavers, Raynor
Wyre Residents Councillors (1)	Gerrard

PLANNING POLICY WORKING GROUP (12) + Vice-Chairman of Planning Committee

The Chairman of the Planning Committee Moon

Vice-Chairman of the Planning Committee Ballard

Plus 12 Councillors (2 Councillors from each of the areas identified in the Local Plan, i.e. Fleetwood, Thornton, Cleveleys, Poulton, Rural East and Rural West) and including at least 2 opposition Councillors.

Conservative Councillors (9)	I Amos, Lady D Atkins, B Birch, Collinson, E Ellison, Ingham, S Turner, Le Marinel, D Walmsley.
Labour Councillors (2)	Beavers, Fail.
Wyre Alliance Councillors (1)	Fairbanks

The Planning and Economic Development Portfolio Holder to attend when invited for a particular issue.

CLIMATE CHANGE POLICY WORKING GROUP (12)

Conservative Councillors (9)	Sir R Atkins, Cartridge, Cropper, P Ellison, Ingham, Leech, McKay, Robinson, D Walmsley
Labour Councillors (2)	Armstrong, Fail
Wyre Residents Councillors (1)	Gerrard

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